

BUDGET, FINANCE & INVESTMENT COMMITTEE

May 16, 2011

5:30 P.M.

Courthouse

MINUTES:

<u>Members Present:</u>	<u>Others Present:</u>	<u>Others Present:</u>
Comm. Charlie Baum	Ernest Burgess	John Bratcher
Comm. Joe Frank Jernigan	Comm. Carol Cook	Keith Siskin
Comm. Will Jordan	Laura Bohling	Leslie Collum
Comm. Robert Peay	Heather Dawbarn	Teena Bigbee
Comm. Steve Sandlin	Judge David Loughry	Pam Fone
Comm. Doug Shafer	Judge Ben McFarlin	Bernard Salandy
Comm. Joyce Ealy, Chrm.	Wanda Watkins	Lynn Duke
	Mary Schneider	Mike Walls
	Lisa Nolen	James Bohling
		Anthony Honeycutt
		Dana Blair
		Elaine Short
		Other Interested
		Citizens

Chairman Ealy presided and called the meeting to order at 5:30 P.M. with all members being present. The purpose of the meeting was to continue the review of the 2011-12 General Fund budget requests.

APPROVE MINUTES:

The minutes of the May 5, 2011 Budget Committee meeting were presented for approval.

Comm. Jernigan moved, seconded by Comm. Jordan to approve the minutes as presented.

The motion passed unanimously by acclamation.

2011-12 GENERAL FUND BUDGET REVIEW

Chairman Ealy explained that the budget document that the committee was working from was the culmination of numerous meetings involving the County Mayor, Finance Director, and the Department Heads. The budget document has also involved the committee process, and each Department Head has presented their budget proposal to the appropriate committee.

CIRCUIT COURT:

Mrs. Laura Bohling, Circuit Court Clerk, was present to answer questions regarding the 2011-12 Circuit Court Budget. The County Mayor's recommendation totaled \$545,300, which reflected an increase over the prior year of \$84,468.

Mayor Burgess advised that the increase was primarily reflected in Account 101-53100-317, Data Processing Services, with an increase from \$81,048 to \$200,000. Mayor Burgess advised that Mrs. Bohling was proposing to make significant improvements with respect to technology and access to the system.

Mrs. Bohling advised that currently there was a contract with GSA until 2014, which cost \$81,000 annually. She explained that, also, within the Data Processing Services line item, she would begin using the Archives and Records Management Fee, which her office has begun collecting. She estimated that approximately \$77,000 would be collected from this fee in the 2011-12 Fiscal Year. Throughout the rest of the current Fiscal Year, she estimated that approximately \$24,000 would be collected. The revenue from the fee would provide approximately \$100,000 to spend to start archiving the records and putting them into electronic format and into a microfilm format so that they would be protected. She explained that would allow some other technology to be utilized so that individuals could search the information and access it more freely, more quickly, and more efficiently. She stated the improvements would also help them to be more efficient in their relationships with other departments. She stated that she had been in discussions with the current vendor, and they have indicated that they no longer

wanted to support the software. She stated that the vendor wants to start transferring the information to their new system. She stated that concerned her greatly.

Mrs. Bohling advised that in talking with Brian Robertson and GSA, she wanted to put the system out for bid at the beginning of Fiscal Year 2012. She explained that the remaining \$17,000 that would be available in the Data Processing Services Account would provide funding in case there would be actual data conversion costs with a new vendor during the 2011-12 Fiscal Year. She explained that even if the office stayed with GSA, there would be some data conversion costs to move to their new system.

Mrs. Bohling advised that Davidson County had a subscription based service and collected approximately \$500,000 annually from their subscription based service from attorneys in the Davidson County area.

Comm. Peay asked if the public would still be able to go to her office and view the records without cost.

Mrs. Bohling advised that there was already free access in every office. She stated that the current information could already be searched.

Comm. Shafer asked if the GSA contract went through 2014 if Mrs. Bohling would have any problems with the contract if she went ahead and bid a new system.

Mrs. Bohling advised that she had been in contact with GSA and they understood that a new system would have to be bid. She explained that her office was spending \$81,000 for GSA, but that there were also seven other departments in the county paying GSA to access the data that was already being paid for from her office. She stated that if the county was paying GSA for the service once, there was no reason for other departments to also be paying for it. She reported that the GSA contract was very vague with respect to their duties. She stated that she had analyzed the system and determined what the needs were versus what the current GSA system could supply versus what GSA's new system could supply. She reported that there were actual audited items from the County's IT audit that had been noted with the current system, and that could not be fixed unless her office moved to GSA's new system or any other vendor's new system. She stated that there were some significant deficiencies. She stated that she could not speak specifically as to whether or not GSA would let the county out of the contract. She stated that GSA's software might be the best software, but she was not confident that was the case.

Comm. Shafer asked if it was a possibility that in 2012-13 and 2013-14 the county could be paying \$81,000 to GSA and not be using their system.

Mrs. Bohling stated that potentially that was the case, but she stated that was one of the advantages of implementing a collections department. She stated that she had factored in about a 15% increase to her overall revenue, but the goal was approximately \$330,000 the first year. She stated that if she was unable to get out of the GSA contract, she expected to be able to compensate for that. She also explained that going to a platform that would allow the subscription based service would also generate additional revenue. She stated that the current data processing fees that were collected were not enough to pay for the GSA system.

Following discussion, Comm. Sandlin moved, seconded by Comm. Jernigan to approve the 2011-12 Circuit Court budget as recommended by the County Mayor totaling \$545,300. The motion passed unanimously by acclamation.

CIRCUIT COURT JUDGE:

Mayor Burgess presented his recommendation for the 2011-12 Circuit Court Judges' budget totaling \$249,825. He advised that there were no changes to the budget except for the normal step increases to the salaries.

Comm. Shafer moved, seconded by Comm. Peay to approve the 2011-12 Circuit Court Judges' budget totaling \$249,825 as recommended by the County Mayor. The motion passed unanimously by acclamation.

GENERAL SESSIONS COURT:

Judge David Loughry, Judge Ben Hall McFarlin, and Mrs. Wanda Watkins were present to answer questions regarding the 2011-12 General Sessions Court budget. The County Mayor's recommendation totaled \$1,319,427, which was a reduction of \$89,254.

Mayor Burgess explained that the majority of the reduction was in Account 101-53300-322, Evaluation and Testing, from an amended budget in the current year of \$161,500 to \$50,000. He explained that most of the costs incurred this year for the mental health evaluations were for one person.

Mayor Burgess explained that other reductions were in travel and office equipment. He explained that there were no other substantial changes except the routine step increases in the salaries.

Comm. Jernigan moved, seconded by Comm. Sandlin to approve the 2011-12 General Sessions Court budget totaling \$1,319,427 as recommended by the County Mayor. The motion passed unanimously by acclamation.

DRUG COURT:

Ms. Mary Schneider, Drug Court Coordinator, was present to answer questions regarding the 2011-12 Drug Court budget. The County Mayor's recommendation totaled \$380,015, which was an increase of \$38,869.

Mayor Burgess explained that in Account 101-53330-161, Secretary, there was an increase from \$9,268 to \$27,486. He explained that this was the same person already working, but in the 2010-11 Fiscal Year this person's salary was paid part of the year by ARRA funds. He explained that the ARRA money was gone, and that the salary would be funded entirely in the Drug Court budget next year. Account 101-53330-169, Part Time Personnel, reflected an increase from \$16,640 to \$24,960, for the addition of a new program called LIOP. Mayor Burgess explained that the new program was being implemented in an effort to generate more revenue for the department as the grant funds were going away.

Ms. Schneider explained that she was proposing to increase the hours of the existing part time employee to implement the Less Intensive Outpatient Program, which the District Attorney's Office asked the Drug Court Office to provide for low risk offenders who were involved in alcohol or drug criminal behavior. It will be a 10-week course as ordered by the court. The participants will pay for the class.

Ms. Schneider advised that her revenue estimate for the LIOP program, as well as the DUI school, which she was also starting, was approximately \$60,000, but she stated that it could be as much as \$100,000. She advised that the Drug Court Foundation was also contributing \$15,000 toward the secretary position.

Comm. Shafer asked if the DUI school could be in competition with the other DUI school located on the square.

Ms. Schneider advised that was true, but that there were only five or six licensed schools in Rutherford County. She stated that according to the DA's Office there were 50 cases a week.

Following discussion, Comm. Peay moved, seconded by Comm. Sandlin to approve the 2011-12 Drug Court budget totaling \$380,015 as recommended by the County Mayor.

Comm. Jernigan asked about Account 101-53330-524, In-Service/Staff Development, budgeted at \$1,100.

Ms. Schneider reported that the national conference would be in Nashville this year in June, 2012, and that the mayor was allowing her and the Assistant Director to attend. She stated that they would not be staying in Nashville, but the conference fee would be \$1,100 for two people.

Comm. Sandlin asked how much of the budget was funded with grant money.

The Finance Director advised that \$50,000 was received from a state grant; \$60,000 was received from the Governor's Highway Safety Office, \$15,000 from the foundation, program fees of approximately \$24,000, drug court fees of approximately \$60,000, DUI Treatment Fees of approximately \$53,000, and approximately \$60,000 from the DUI school and the LIOP. The county would be funding approximately \$80,000 for the Drug Court budget.

Comm. Sandlin stated that he believed the program would need to be evaluated next year in terms of how much revenue was received from the various programs and determine if the program was self-sufficient. He stated that if it was self-sufficient, it should be continued, but if it was not, the program might have to be cut back.

Mayor Burgess advised the Rutherford County Drug Court was the third largest in the state, but was only receiving \$50,000 per year. The other big four counties were receiving \$450,000 per year from the state. He stated that it had been reported to the governor that the funding was not equitable.

Following discussion, the motion to approve the 2011-12 Drug Court Budget totaling \$380,015 as recommended by the County Mayor passed unanimously by acclamation.

CHANCERY COURT:

Mr. John Bratcher, Chancery Court Clerk & Master, was present to answer questions regarding the 2011-12 Chancery Court budget. The County Mayor's recommendation totaled \$859,103.

Mayor Burgess explained the changes to the budget, advising that the budget included increases to Part-Time Personnel, Data Processing Services, and Other Supplies and Materials.

Mr. Bratcher advised that the largest increase was in Data Processing Services. He advised that the delinquent tax program was very old, and they have had various problems with the software. He advised that the company, Local Government Corporation, had a new delinquent tax program. He stated that there would be a one-time charge for that, and that next year the appropriation would be reduced somewhat.

Mr. Bratcher also explained that the Trustee's program allowed credit card payments for property taxes and citizens could also check their property taxes online. Mr. Bratcher explained that he was proposing to piggyback onto the Trustee's system. He advised that this system would also allow for the court costs to be paid by credit card.

Mr. Bratcher also advised that there was a bill going through the legislature that would allow the data processing fee to be increased from \$2 to \$4 per case. He stated that there had been about a 25% increase in case filings.

Mr. Bratcher also explained the need for the increase to the Part-Time account, explaining that that sometimes the Circuit Judges help with Chancery Court cases, and sometimes the Chancellor helped with the Circuit Court cases. He advised that sometimes three or four deputies might be out of the office assisting the judges and the Chancellor in the courtroom, and the part-time employees helped out when the deputies were in court. Mr. Bratcher advised that the number of part-time employees was not increasing, but he was proposing to increase the hours being worked.

Following discussion, Comm. Sandlin moved, seconded by Comm. Jernigan to approve the 2011-12 Chancery Court budget as recommended by the County Mayor totaling \$859,103. The motion passed by voice vote with Comm. Shafer voting "no".

JUVENILE COURT:

Mr. Keith Siskin, Juvenile Court Magistrate, was present to answer questions regarding the 2011-12 Juvenile Court budget totaling \$476,531 as recommended by the County Mayor.

Mayor Burgess advised that the Juvenile Court budget reflected an increase over the prior year of \$6,977 due to the normal step increases to the salaries and the related benefits.

Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Juvenile Court budget totaling \$476,531 as recommended by the County Mayor. The motion passed unanimously by acclamation.

DISTRICT ATTORNEY GENERAL:

Mrs. Leslie Collum, District Attorney's Office, was present to answer questions regarding the 2011-12 District Attorney's budget. The County Mayor's recommendation totaled \$80,311.

Mayor Burgess explained that the budget was the same as last year except for the normal step increase in salary and the related benefits.

Comm. Jernigan moved, seconded by Comm. Baum to approve the 2011-12 District Attorney's budget totaling \$80,311 as recommended by the County Mayor. The motion passed unanimously by acclamation.

OFFICE OF PUBLIC DEFENDER:

Mayor Burgess advised that the recommendation for the 2011-12 Public Defender's budget totaled \$31,400, which was an increase of \$7,000. Mayor Burgess explained that the budget contained a new line item, 101-53610-309, Contracts with Government Agencies, budgeted at \$31,000. Previously, \$24,000 was budgeted in Account 101-53610-399, Other Contracted Services, but that appropriation had been eliminated. Mr. Melton, the Public Defender, previously administered a contract with a local attorney to help support the juvenile work. Beginning July 1, the individual will be a state employee, and the county will reimburse the state. Mayor Burgess explained that Mr. Melton believed this would be a better arrangement. Mayor Burgess reminded the committee that by statute, the Public Defender could request funding totaling 75% of the District Attorney's budget.

Comm. Jordan moved, seconded by Comm. Peay to approve the 2011-12 Public Defender's budget totaling \$31,400 as recommended by the County Mayor. The motion passed unanimously by acclamation.

YOUTH SERVICES:

Mrs. Teena Bigbee, Youth Services Director, was present to answer questions regarding the 2011-12 Youth Services budget. The County Mayor's recommendation totaled \$875,338.

Mayor Burgess advised that the budget reflected an increase over the prior year of \$4,029, which was due to the normal step increases in salaries and the related benefits. The grant contract with the state remained at the same level of \$464,144.

Comm. Shafer moved, seconded by Comm. Jordan to approve the 2011-12 Youth Services budget totaling \$875,338 as recommended by the County Mayor. The motion passed unanimously by acclamation.

DOMESTIC VIOLENCE:

Ms. Pam Fone, Domestic Violence Coordinator, was present to answer questions regarding the 2011-12 Domestic Violence budget. The County Mayor's budget totaled \$170,180.

Mayor Burgess advised that the budget reflected an increase over the prior year of \$5,781. The majority of the increase was reflected in Account 101-53910-169, Part Time Personnel. The remainder of the increase was mainly due to the normal step increases in the salaries and the related benefits. Mayor Burgess explained that the Domestic Violence program received sufficient revenue from the Victims' Assistance Fees to more than compensate for the entire budget.

Comm. Sandlin moved, seconded by Comm. Baum to approve the 2011-12 Domestic Violence budget totaling \$170,180 as recommended by the County Mayor. The motion passed unanimously by acclamation.

TRAFFIC CONTROL:

Mayor Burgess advised that the recommendation for the 2011-12 Traffic Control budget totaled \$20,000, which was the same as the current year. The Traffic Control budget provides funding for the maintenance of several traffic lights throughout the county.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the 2011-12 Traffic Control budget totaling \$20,000 as recommended by the County Mayor. The motion passed unanimously by acclamation.

CORRECTIONAL WORK CENTER:

Mr. Bernard Salandy, Correctional Work Center Superintendent, was present to answer questions regarding the 2011-12 Correctional Work Center budget. The County Mayor's recommendation totaled \$3,356,870.

Mayor Burgess explained that Account 101-54220-115, Sergeants, included one new employee; and also Account 101-54220-160, Guards, included one new employee. He advised that it was being proposed to implement the Community Sanctions Program this year. The Community Sanctions Program provided for work release whereby the inmates who have jobs may work at their jobs during the day and return to the Correctional Work Center each evening after their work is completed. Additionally, Account 101-54220-169, Part Time Personnel, was increased from \$15,000 to \$18,500. Previously, the Solid Waste Department has shared the cost for a part time litter grant person, and the funding has been returned to the Correctional Work Center.

Following review, Comm. Peay moved, seconded by Comm. Sandlin to approve the 2011-12 Correctional Work Center budget totaling \$3,356,870 as recommended by the County Mayor.

Comm. Baum asked for information regarding Account 101-54220-320, Dues & Memberships, increasing from \$305 to \$15,000.

Mr. Salandy advised that the Correctional Work Center was a member of the American Corrections Association.

Mayor Burgess advised that the Correctional Work Center was being certified through that organization. He stated that this was the first year in trying to receive certification for the center.

Mr. Salandy advised that the \$15,000 would be the first-time cost, and that the center would be re-certified every three or four years.

Following discussion, the motion to approve the 2011-12 Correctional Work Center budget totaling \$3,356,870 as recommended by the County Mayor passed unanimously by acclamation.

JUVENILE DETENTION:

Mrs. Lynn Duke, Juvenile Detention Center Director, was present to answer questions regarding the 2011-12 Juvenile Detention Center budget totaling \$1,801,916 as recommended by the County Mayor.

Mayor Burgess advised that Mrs. Duke ran a very efficient department. The budget reflected an increase over the prior year of \$4,638. There were slight increases in In-Service Training and in the Medical and Dental Services Account to provide six additional hours for medical care for the inmates. The remainder of the increases was anticipated step increases in the salaries and the related benefits.

Mrs. Duke stated that if there was any way that a cost of living pay increase could be considered, her department would appreciate it.

Following review, Comm. Jernigan moved, seconded by Comm. Jordan to approve the 2011-12 Juvenile Detention Center budget totaling \$1,801,916 as recommended by the County Mayor. The motion passed unanimously by acclamation.

MIKE WALLS – FIRE CHIEFS' ASSOCIATION:

Mr. Mike Walls, Fire Chief's Association, addressed the committee regarding the funding for the Volunteer Fire Departments, which is included in the Fire & Rescue budget. He explained that all but one fire department had requested funding of \$50,000, and the County Mayor was recommending \$35,000 for each volunteer fire department. Due to the increases in fuel, insurance and utilities, he requested that the committee consider funding at the level of \$50,000 for each fire department.

Comm. Peay asked Mr. Walls the total of the Rockvale Volunteer Fire Department's operating budget.

Mr. Walls advised that from April 1, 2009 to March 31, 2010, the operating budget was \$67,679. He reported that the pump went out on a 20-year old truck, and that repair cost \$15,000.

Comm. Peay stated that he believed the insurance cost needed to be reviewed to see if there was a way to lower the limit.

COUNTY FIRE & RESCUE:

Mr. Larry Farley, Fire Chief, was present to answer questions regarding the 2011-12 Fire & Rescue budget. The County Mayor's recommendation totaled \$895,183.

Mayor Burgess advised that he was revising the recommendation to \$945,183, which he would explain in more detail when the volunteer fire departments were discussed.

Mayor Burgess advised that Account 101-54320-316, Contributions, was a new line item budgeted at \$2,000 for the county's contribution to the State Division of Forestry. This was previously budgeted in the Emergency Management Department. Account 101-54320-322, Evaluation & Testing, budgeted at \$12,900 would provide funding for breathing tests, which OSHA was requiring.

Mr. Farley explained that the funding for the breathing tests were for his department only. He advised that it was a pulmonary breathing test that OSHA was requiring every year for anyone who wore an air pack.

Mayor Burgess reported that there was an increase to Account 101-54320-338, Maintenance & Repair of Vehicles.

Mr. Farley stated that he had over 20 pieces of apparatus.

Comm. Jordan noted that Mr. Farley's request was \$75,000, but the mayor's recommendation was \$25,000. He asked Mr. Farley if he thought he could make it through the year on \$25,000.

Mr. Farley stated that he did not have any history at this point to compare.

Mayor Burgess explained that Account 101-54320-599, Other Charges, budgeted at \$19,843 would provide funding from the uniform grant, and there was offsetting revenue to cover this expense. Account 101-54320-718, Motor Vehicles, budgeted at \$200,000 provided funding for one fire/rescue truck to be placed at one of the volunteer fire departments that was assisting with extrication.

Mr. Farley explained that the truck would have rescue equipment and 3,000 gallons of water. He stated that the truck would probably be placed at the Almaville Fire Department.

Mayor Burgess explained that the funding in Accounts 54320-709, Data Processing Equipment, 54320-711, Furniture and Fixtures, 54320-719, Office Equipment, and 54320-790, Other Equipment, were related to the new fire station.

In Account 54320-399, Other Contracted Services, recommended at \$310,000, Mayor Burgess, advised he was revising his recommendation as follows: Almaville VFD at \$45,000; Christiana VFD from \$35,000 to \$40,000; Eagleville VFD from \$35,000 to \$40,000; Fosterville VFD from \$35,000 to \$40,000; Kittrell VFD at \$45,000; Lascassas VFD from \$35,000 to \$40,000; La Vergne Rescue Squad from zero to \$30,000; Rockvale VFD from \$35,000 to \$40,000; and Walter Hill VFD from \$45,000 to \$40,000 for a total of \$360,000.

Mayor Burgess explained his original recommendation of zero for La Vergne Rescue Squad. He stated that when the budget recommendation was prepared there was an indication that the extrication was going to be handled by the La Vergne Fire Department. After discussions with the City of La Vergne, it has now been determined that is not going to happen. The City of La Vergne has decided to continue funding the La Vergne Rescue Squad at the same level as their current funding. Since the City of La Vergne left their funding for the rescue squad at the same level, Mayor Burgess stated that he thought it was appropriate for the county's funding for the rescue squad to remain at the same level.

Comm. Jordan stated that he wished that the county could give the VFD's more funding. He stated that the job that the volunteers did was unbelievable. He stated that he appreciated everything that the volunteers did.

Mr. Farley explained that the reason Almaville and Kittrell were receiving more funding was because they manned their stations 24/7. He explained that they had additional fuel costs, heating costs and lighting costs

Chairman Ealy recognized Commissioner Carol Cook.

Comm. Cook asked why the La Vergne Rescue Squad was not also being recommended for funding at the \$40,000 level.

Mayor Burgess stated that the City of La Vergne was not increasing their contribution level for the rescue squad; and therefore, he believed it was appropriate for the county to keep the funding level at the same amount of \$30,000.

Following discussion, Comm. Jordan moved, seconded by Comm. Jernigan to approve the 2011-12 Fire and Rescue budget totaling \$945,183 as revised by the County Mayor.

Comm. Peay asked again if there was any way that the insurance limits could be lowered. He stated that it seemed like that could save a lot of money.

Mayor Burgess stated that a lot of money had been saved, and that the information should probably be provided at the Public Safety Committee. He stated that the county had not saved

any money, but some of the volunteer fire departments had taken advantage of obtaining the insurance in a group approach. He stated that not all of the volunteers were participating in the program. Mayor Burgess stated that he would revisit the insurance issue.

Comm. Sandlin stated that he was under the impression that the City of La Vergne was in the process of taking over the La Vergne Rescue Squad. He asked if Senna Mosley, Mayor of the City of La Vergne would explain what they were going to do.

Mayor Mosley explained that the city was working with the La Vergne Rescue Squad. She stated that they were incorporating the La Vergne Rescue Squad to be more involved with their emergency services. She stated that the La Vergne Rescue Squad was still a 501 (c) (3), and they did cover the interstate. She explained that La Vergne covered Waldron Road and the Smyrna exits.

Mr. Dana Blair, La Vergne Rescue Squad, stated that the county had not given them rescue trucks or fire trucks. He stated that they purchased all of their equipment.

Mayor Mosley stated that they also provided fuel and training for the rescue squad.

Mr. Blair stated that five years ago it was decided that the funding would be the same for the rescue squads and the volunteer fire departments. He stated that they were all providing a service to the communities.

Comm. Baum questioned Account 54320-451, Uniforms, budgeted at \$30,000.

Mr. Farley explained that covered turnout gear.

Following discussion the motion to approve the 2011-12 Fire and Rescue budget totaling \$945,183 as revised passed unanimously by acclamation.

EMERGENCY MANAGEMENT:

Mayor Burgess advised that the recommendation for the 2011-12 Emergency Management budget totaled \$378,757. He explained that there were no significant changes. At this point there was no appropriation for Account 101-54430-790, Other Equipment. This account provided funding for Homeland Security.

The Finance Director stated that there would be an appropriation, and it would be determined at a later time after it was known how much was not going to be spent this year. She stated that the expense for homeland security would be offset with revenue.

Comm. Sandlin moved, seconded by Comm. Peay to approve the 2011-12 Emergency Management budget totaling \$378,757 as recommended by the County Mayor. The motion passed unanimously by acclamation.

SHERIFF'S DEPARTMENT:

Sheriff Robert Arnold and Chief Deputy Joe Russell, along with other officers were present to answer questions regarding the 2011-12 Sheriff's Department budget. The County Mayor's recommendation totaled \$18,126,803.

The Finance Director advised that the Sheriff's Department budget was being presented differently than what the committee had seen in the past. The salaries for the Sheriff's Department have typically been budgeted in Account 101-54110-189, Other Salaries & Wages. For the 2011-12 Fiscal Year, the salaries have been split according to positions such as assistants, deputies (1 grant position), detectives, captains, lieutenants, youth service officers (SRO's) sergeants, accountants and bookkeepers, dispatchers, clerical personnel and other salaries and wages. She distributed a spreadsheet of the positions reflecting 247 personnel for the Sheriff's Department.

The Finance Director explained that Account 101-54110-107, Detectives, budgeted at \$764,419 included one new detective. She advised that the position was not new to the General Fund, but had previously been budgeted in one of the Sheriff Department's ARRA budgets.

Mayor Burgess explained that Account 101-54110-312, Contracts with Private Agencies, was being increased from \$2,900 to \$62,900. The funding included \$25,000 to help clean up methamphetamine problems and \$35,000 for cleaning uniforms.

Sheriff Arnold explained that the Federal Government had been cleaning up the methamphetamine labs, but the money had run out. Sheriff Arnold explained that if a lab was found, they would have to dispose of all of the chemicals properly.

Sheriff Arnold explained that the department would be using a new uniform that would now require dry cleaning. He stated that the uniform should last longer.

Mayor Burgess explained that Account 54110-317, Data Processing Services, was increasing from \$77,116 to \$146,400. He advised that the line item had been reviewed several times with OIT, and he was comfortable with what the Sheriff's Department was doing. He explained that a large portion of the funding would allow the Sheriff's Department to install devices on the patrol cars, which would allow them to transmit. He explained that the remainder of the funding would be used for various pieces of equipment to support what the Sheriff's Department was doing.

Sheriff Arnold explained that rocket modems would be installed on the cars. He stated that this would be continuing the program that was already in place.

Mayor Burgess reported that \$500,000 was being recommended for motor vehicles.

The Finance Director clarified the salary amounts in the current year, advising that the original budgeted salaries not including benefits totaled \$11,341,000. The recommended budget for salaries only totaled \$11,435,059. She stated that was an increase of \$93,000 with \$38,959 being the ARRA position that has transferred into the budget.

Comm. Sandlin asked for an explanation of the Motor Vehicles.

Sheriff Arnold advised that funding for the Motor Vehicles was increasing from \$463,601 to \$500,000. He explained that they needed to replace some vans for transport. He also explained that this was the last year for the Crown Victoria. He stated that after this year, they would have to purchase a different vehicle and the equipment that they currently had would not fit the new vehicles. He explained that at the end of the year, they would like to pool any money that was left over to purchase as many Crown Victorias as they could. Sheriff Arnold stated that the funding in the 2011-12 budget would purchase approximately 13 vehicles at a cost of approximately \$38,000 per vehicle equipped.

Mayor Burgess stated he supported the \$500,000 for vehicles. He stated that the patrol deputies were putting approximately 180,000 miles on the vehicles per month.

Comm. Jernigan asked if the sheriff used all of the money that rolled into the fund balance to buy vehicles, what would he do if something else came up.

The Finance Director stated that her understanding was that after the books closed at the end of the year, and it was determined how much money was left over, then the sheriff would go through the committee process in August to request an amendment to purchase the vehicles.

Comm. Shafer asked if the crossing guards were funded through Account 54110-169, Part Time Personnel.

Mayor Burgess advised that was correct.

Following discussion, Comm. Shafer moved, seconded by Comm. Peay to approve the 2011-12 Sheriff's Department budget totaling \$18,126,803 as recommended by the County Mayor. The motion passed unanimously by acclamation.

SPECIAL PATROLS:

Mayor Burgess advised that his recommendation for the 2011-12 Special Patrols budget totaled \$58,918. This budget funds the lake patrol, which is reimbursed by the Corps of Engineers.

Comm. Jordan moved, seconded by Comm. Sandlin to approve the 2011-12 Special Patrols budget totaling \$58,918 as recommended by the County Mayor. The motion passed unanimously by acclamation.

ADMINISTRATION OF SEX OFFENDER REGISTRY:

Mayor Burgess advised that his recommendation for the 2011-12 Administration of Sex Offender Registry budget totaled \$71,028. The budget included one new employee, who had previously been budgeted in the Sheriff's Department budget.

Comm. Jernigan moved, seconded by Comm. Peay to approve the 2011-12 Administration of Sex Offender Registry budget totaling \$71,028 as recommended by the County Mayor. The motion passed unanimously by acclamation.

JAIL:

Mayor Burgess advised that he was revising his recommendation for the 2011-12 Jail budget from a total of \$12,786,351 to \$12,830,826. He explained that a new position had been added for a maintenance person that with benefits totaled \$44,475.

The Finance Director explained that the original recommendation was to fill the new position with a vacant position.

Mayor Burgess explained that he agreed that the budget should include an additional new position.

Mayor Burgess noted that the payroll positions had been separated into various job titles the same as the Sheriff's Department for assistants, captains, lieutenants, sergeants, clerical personnel, maintenance, and other salaries & wages.

Sheriff Arnold explained that the largest increase was in Account 54210-335, Maintenance & Repair of Buildings, budgeted at \$177,000.

Mayor Burgess explained that Account 54210-399, Other Contracted Services, budgeted at \$3,223,000 funded Dr. Rudd's services. He advised that Dr. Rudd had agreed to keep the same contractual amount, which was the fourth year that had happened. Mayor Burgess explained that the current malpractice carrier had sent a notice of cancellation to the provider of the services, but it was being appealed. Mayor Burgess stated that he did not know what was going to happen with that, but he advised that he wanted to go on record by saying that whatever happened he asked for the commission's understanding and flexibility in somehow appropriately assisting with the situation. He stated that some additional funds might have to be appropriated, but he did not want to include it until the outcome had been determined.

Following review, Comm. Shafer moved, seconded by Comm. Peay to approve the 2011-12 Jail budget as revised by the County Mayor totaling \$12,830,826. The motion passed unanimously by acclamation.

DEA FUND (SPECIAL PURPOSE FUND):

The Finance Director advised that the budget for the DEA Fund would not be prepared until the Sheriff's Department provided a good estimate as to how much money would not be spent in the current year.

Comm. Jordan moved, seconded by Comm. Peay to approve Fund 121 Special Purpose Fund (DEA Fund) with the understanding that a budget for this fund would be prepared at a later date. The motion passed unanimously by acclamation.

DRUG CONTROL FUND:


The County Mayor advised that his recommendation for the 2011-12 Drug Control Fund totaled \$760,712. The budget did not include any new positions. Account 122-54150-319, Confidential Drug Enforcement, was increased from \$165,000 to \$200,000. There is no property tax in the fund, and the revenue is generated from fines and the sale of confiscated property.

Following review, Comm. Sandlin moved, seconded by Comm. Jordan to approve the 2011-12 Drug Control Fund totaling \$760,712 as recommended by the County Mayor. The motion passed unanimously by acclamation.

ADJOURNMENT:

Chairman Ealy reminded the committee that the review of the 2011-12 General Fund budget would continue tomorrow night, May 17 at 5:30 P.M.

There being no further business to be presented at this time, Chairman Ealy adjourned the meeting at 7:37 P.M.



Elaine Short, Secretary